

MISSOURI EDUCATORS OF FAMILY AND CONSUMER SCIENCES TEACHER OF THE YEAR APPLICATION

Name _____

Number of years in Family and Consumer Sciences Education _____

Contact person for public relations _____

Address _____

E-mail _____ Phone _____

PLEASE TYPE INFORMATION FOR THE FOLLOWING CATEGORIES ON SEPARATE SHEETS.

1. The MoEFACS Teacher of the Year Nomination form and Application form is pages 1-2.
2. A Program Description of no more than two pages should be pages 3-4. This description should address the following: the program's innovative or unique characteristics, its impact on students and the community, teacher's effectiveness and the teacher's and the program's approach to diversity and technology.
3. Support Information becomes pages 5-9. This should include no more than one page each in five sections as follows:
 - (page 5) *Section A* - Professional Membership and Activities (must include dates of service);
 - (page 6) *Section B* - Professional Contributions (may include presentations, publication, new or innovative instructional activities, techniques, or programs developed);
 - (page 7) *Section C* - Education and Experience Background (to include educational training and work experience; should include dates of service for work experience);
 - (page 8) *Section D* - Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions); and
 - (page 9) *Section E* - School Wide Involvement (extra-curricular activities, youth organizations, committees, etc).
4. Letters of support, limited to a maximum of six, should be pages 10-15 of the Nomination packet. These letters should come from the following individuals:
 - (page 10) The nominee's immediate supervisor;
 - (page 11) An administrator;
 - page 12) A colleague or former student;
 - (page 13) A parent or community lay person; and
 - (page 14-15) Two additional letters of choice.
5. In a separate sealed envelope, submit a picture of yourself suitable for publicity purposes (black & white or color). This photo will not be used in the selection process. Photos will be returned upon request.

All materials should be word processed in Times Roman font or typewritten in not smaller than 10 pt. Type on 8-1/2 x 11 sheets with 3/4" margins, left, right, top and bottom. One original copy of the completed materials, on three-hole-punched paper, should be submitted. Do not send materials in bound notebooks. All materials must be submitted at the same time as a complete package. **All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected and returned.**